

SUNRAYZIA MEN'S SHED INC.

Annual general Meeting 26th August 2022 - Minutes

Chairman **President Bruce Hurrell**

Opening

Welcome – The President opened the meeting at 10:30AM and welcomed all members and visitors present.

Apologies received from: Ian Hicks

Proxy received from: Ian Hicks (Bob Hayes)

MINUTES OF THE PREVIOUS AGM:

The Minutes of the Annual General Meeting 2021 were read by the President.

Motion of confirmation: **Moved:** Tony Lush – **2nd:** Bob Hayes
Carried by show of hands

BUSINESS ARISING FROM MINUTES

There was no Business arising from the minutes of the previous Annual General Meeting.

The Chairman then proceeded to make the following remarks: *A recent occurrence at the Shed needs addressing. This took place in the afternoon of Wednesday 24th August, where a bicycle belonging to a member was removed from the Shed premises. At the first committee meeting this matter and potential solutions to be addressed.*

INTRODUCTION OF GUESTS

The President introduced Mr Trevor Dobbin, President of the Victorian Men's Shed Association and from the Ouyen men's Shed.

Mr Dobbin addressed the meeting thanking the members for the invitation to the meeting. Mr Dobbin then congratulated the committee and members for conducting the meeting in a very good manner. He continued on in updating the shed members of past occurrences in the VMSA and how these had been addressed with the new committee which had implemented a rewritten constitution. He stressed the importance of this new constitution and the new affiliation that had been forged with the Australian Men's Shed Association, repairing a rift between these two associations important to the successful continuation of the shed movement.

PRESENTATION OF REPORTS

The President, Bruce Hurrell, presented his report, which included the announcement and presentation of the President's Shed Member of the Year to Ivan Farrell.

Motion: Acceptance of President's Report

Moved: Paul Hodgson **2nd:** Geoff Henderson
Carried by show of hands

The Secretary, Senaka Godakumbura, presented his report.

Motion: Acceptance of Secretary's Report

Moved: Bob Hayes **2nd:** Barry Hensgen
Carried by show of hands

The Treasurer presented the Treasurer's Report. The Auditor's report into the financial statement of the shed was presented and made available to the members for their perusal.

Motion: Acceptance of Treasurer's Report

Moved: Ian McFarlane **2nd:** Glenn Butterworth
Carried by show of hands

There was no Business arising from, nor comments on, the Treasurer's report.

NOTICES OF MOTION

No notices of motion have been raised.

ELECTION OF OFFICE BEARERS

Introductory comments: President Bruce Hurrell declared all positions on the committee vacant, The President assured that all reports presented at the meeting will be available on the webpage or as a hard copy in the meeting room. Copies can be provided if requested.

The President appointed Trevor Dobbin and Jeni Snadden as co-moderators to oversee the election process and the moderators proceeded.

All positions on the committee have had appropriate nominations and acceptances from financial members of the Sunraysia Men's Shed Inc. and the moderators declared that those nominations will fill the vacated positions.

The following are the successful members for positions on the committee:

President –	Bruce Hurrell
Vice President –	Paul Hodgson
Secretary –	Senaka Godakumbura
Treasurer –	Stuart Williams
Committee –	
	Frank Saigar
	Glenn Butterworth
	Bob Hayes
	Ivan Farrell
	Don Higgins

Meeting closed 11:20 AM

Signed:

Senaka Godakumbura
Secretary

Bruce Hurrell
President

Presidents Report 2022

After two years of frustration and disruption due to COVID-19 we have finally started to settle down to more normal operations. Despite the disruptions we have been able to push ahead with several changes to the shed.

Firstly, we were forced to develop a plan for safe operations in the shed and at any event away from the shed. This COVID Plan is now able to be adapted to almost any situation.

We were able to install two containers and a roof, after some delays due to a COVID shutdown the day before installation was to proceed. Now we must take time out from our daily schedule of work and develop the containers into suitable storage. The clean-up has started in the metalwork area with Ringer developing the area layout and running an equipment maintenance program with Phill Carr.

This year will see a lot more movement in redefining the shed. I have developed a Strategic Plan that lays out a vision for the next five years and how we can aim to achieve these changes.

COVID also drove us to implement safe practices and working conditions in the shed. Bob Hayes took up the challenge of the pandemic and tracked down all the necessary items to ensure that, when we could open, we would be as safe as possible. I developed an initial electronic sign in process which I then handed to Senaka for further development resulting in what we use today. Senaka and his son also took on the development of a skeleton of a web page which has now been launched. This web page has most information needed for informing the members and community of shed activities. MRCC has also launched a MYCITY page on their website and we have been included in the early stages of this initiative. Our next step is to develop social media, we have a Facebook page but it is rarely used. On 1 November last year we entered our second term of residency on the site as we signed a Licence Agreement with SUNITAFE. The terms of the agreement are essentially the same as the previous Memorandum of Understanding with minor changes, in favour of the shed.

We maintain our association with Dementia Australia, and this is continuing to develop. We have been approached by several service providers to become involved with the shed, however with our reduced attendance we must be careful of overstretching our resources.

Now regarding volunteers for our BBQ'S a few figures that may surprise members. We have carried out only 32 at Coles and, due to the virus, could not carry out 7 BBQ'S so takings were down a bit. We sold 200 pks of sausages, 135 kilograms of onions (cut the day before) & 260 loaves of bread. We carry out BBQ'S for other companies where we can this year we assisted Bunnings, Auto Barn, MMTS, La

Trobe as well as our Sunraysia Men's Dementia Group on a monthly basis. This means another 80 pks of sausage's, 50 kgs of onions and 130 loaves of bread. Thanks to all the volunteers that assist at the drop of a hat, BUT please do not be afraid to raise your hand to assist even if it is only once or twice a year would be much appreciated.

In total these BBQs have raised a profit of \$12,316 from a total expenditure of about \$2,300.

Before I close, I would like for us to remember those members that left us this year, in particular, Joe Polifrone whose passing came as a great shock to us. I would like to record our condolences to Lucy, Joes family and his many friends.

Finally, I have the pleasure of awarding our Presidents award for both 2020/21 and 2022. For 2020/21 the award goes to all members of the shed for their patience during the COVID lockdowns and disruptions. The award for 2022 goes to Ivan Farrell.

Bruce
President.

Secretary's Report 2022

First, I would like to thank all the members including the Committee for helping in various ways complete my duties as the Secretary. The result of that support is that I have been able to keep Shed's obligations to the external stakeholders despite certain situations like the one I will mention next.

Sunraysia Men's Shed continues to be registered with the Victorian Department of Consumer Affairs(CAV) and with the Australian Charities and Not-for-profits Commission (ACNC) as an Incorporated, Not-for-Profit organisation. In the early days, these reports were submitted separately where CAV charged us a fee while the ACNC submission was free of charge. Since about three years ago, we only need to submit the reports to ACNC where they would forward them to CAV. This happened over the initial few years with teething problems as one would expect. However, the most recent report (2021) had bits missing and I received personal reminders from CAV. Unfortunately, CAV was not helpful except for sending what I would call personalised reminders for a Not-for-profit Incorporated association where I am only holding an elected position. Anyway, this was partly resolved after my complaint to the CAV about CAV, along with colourfully worded emails sent from my personal email address. A break in any of the compliance requirements (even not from our side) would mean that the Shed would not be able to continue in its current shape and form.

Despite the lockdowns and hiccups like above we have managed to keep our reporting up to date and be compliant during the last year and hope to continue the same into the future. The financial reports prepared by our treasurer made it easy for me to submit the required reports on time. I also appreciated the fact that most members understood that the work of the Secretary and others in the Committee are not just limited to Shed's work hours.

During the past few months, we have moved on from Cheque payments to EFT payments. Receiving of funds via EFTPOS funds is also being considered although there are some concerns about the times, costs and technological issues involved in that process. Then comes the issue of Bunnings Powerpass cards, that are no longer issued as generic cards but for persons nominated by the Shed, that means another aspect of record keeping.

Given all that, I like to say that I have enjoyed working along with you and looking forward to working with you in the future.

Senaka Godakumbura
Secretary

SUNRAYSIA MEN'S SHED Inc

**Investment Details & Financial Summary
(Financial Year 2021-2022)**

FUTURE EXPANSION A/c (No. 150119212) - (TERM DEPOSIT 1)

<u>Opening Balance 1 July 2021</u>			\$12,397.72
15/11/2021 - Reinvest 6 months @ 0.25%	Interest received	\$15.68	
15/05/2022 - Reinvest 6 months @ 0.35%	Interest received	\$15.39	\$31.07
<u>Future Expansion A/c Closing Balance 30 June 2022</u>			\$12,428.79

DEPRECIATION A/c (No. 150119253) - (TERM DEPOSIT 2)

<u>Opening Balance 1 July 2021</u>			\$11,379.09
15/08/21 - Reinvest 6 months @ 0.25%	Interest received	\$25.39	
15/02/22 - Reinvest 6 months @ 0.25%	Interest received	\$14.37	\$39.76
<u>Depreciation A/c Closing Balance 30 June 2022</u>			\$11,418.85

BALANCE OF ALL MEN'S SHED ACCOUNTS AT 30 JUNE 2022

Main A/c		\$11,866.68	
Cash Trading A/c		\$1,677.14	
Investments:			
Term Deposit 1 - Future Expansion A/c	\$12,428.79		
Term Deposit 2 - Depreciation A/c	\$11,418.85	\$23,847.64	
<u>Total - All Accounts</u>			\$37,391.46

I declare that these Annual Statements give a true and fair view of the financial performance and position of the Sunraysia Men's Shed Inc. for the 2021-2022 financial year.

Stuart Williams, Treasurer

Schedule 1
Regulation 15
Form 1

Associations Incorporation Reform Act 2012

Sections 94 (2)(b), 97 (2)(b) and 100 (2)(b)

**Annual statements give a true and fair view of financial performance and position
of incorporated association**

We Anthony Edward Lusk

and Don Maxwell Higgins.

being members of the committee of the Sunraysia Men's Shed Inc. certify that –

“The statements attached to this certificate give a true and fair view of the financial performance and position of the above named association during and at the end of the financial year of the association ending _____.”

Signed:



Date:

23/8/2022

Signed:



Date:

23 8 2022.

**Submission of financial statements to annual general meeting
– incorporated associations**

Associations Incorporation Reform Act 2012

Sections 94(3), 97(3) and 100(3)

I Bruce William Hurrell being a member of the committee of the Sunraysia Men's
Shed Inc. certify that –

“I attended the annual general meeting of the Sunraysia Men's Shed Inc. held on the
26th Aug 2022 and the financial statements of the association for the
financial year ending on 30 June 2022 were submitted to the members of the
association at that general meeting.”

Signed:



Date:

26th Aug 2022

SUNRAYSIA MEN'S SHED Inc

COMMITTEE POSITIONS NOMINATIONS AGM 2022

Committee Position	Nominee	Accepted	Nominator	Secunder
President	Bruce Hurrell	Yes	Senaka Godakumbura	Bob Hayes
President				
Vice-President	Paul Hodgson	Yes	Bruce Hurrell	Senaka Godakumbura
Vice-President				
Secretary	Senaka Godakumbura	Yes	Ron Pain	Geoffrey Henderson
Secretary				
Assistant Secretary				
Assistant Secretary				
Treasurer	Stuart Williams	Yes	Paul Hodgson	Bruce Hurrell
Treasurer				
Assistant Treasurer				
Assistant Treasurer				
Committee Member	Frank Saigar	Yes	Ron Pain	Bob Hayes
Committee Member	Glenn Butterworth	Yes	Bob Hayes	Senaka Godakumbura
Committee Member	Bob Hayes	Yes	Glenn Butterworth	Senaka Godakumbura
Committee Member	Ivan Farrell	Yes	Senaka Godakumbura	Bruce Hurrell
Committee Member	Don Higgins	Yes	Geoff Henderson	Bob Hayes
Committee Member				