

**SUNRAYSIA MEN'S SHED Inc. COVID-19 INFORMATION FOR MEMBERS
WHEN MEMBERS SIGN INTO THE SHED THEY ARE INDICATING THAT THEY
HAVE READ AND UNDERSTOOD THE CONTENTS OF THIS DOCUMENT. YOUR
CONTINUED ATTENDANCE AT THE SHED IS CONTINGENT UPON THIS.**

- If you are sick, stay home. This will help us all stay healthy.
- Follow all notices displayed in the shed in relation to COVIDSafe procedures.
- Until advised otherwise, masks are to be worn at all times other than when eating or drinking in the tea room.
- Enter the shed only through the main entrance.
- Sanitise hands at the entrance to the shed.
- Sign in using the electronic procedure, ask for help if needed.
- Do not gather in groups either at the entrance or throughout the shed.
- No access or exit through the roller door or small door beside it.
- Maximum number of members allowed in the shed will be dependent on the government directions at the time.
- Room limits (under current restrictions)
 - Meeting room – maximum 18.
 - Workshop – maximum 12
 - Office and Kitchen – maximum 1.
- Maintain physical distancing of 1.5 meters at all times.
- All deliveries to be left outside roller door and sanitised prior to bringing into the shed.
- Hand sanitiser is distributed throughout the shed for your regular use.
- Gloves are available and are to be used during surface and equipment sanitisation
- Tables, tea/coffee bench and kitchen to be sanitised upon opening and after each use.
- All shed-owned PPE is to be sanitised before and after use. Preferable bring your own.
- Do not share PPE without cleaning.
- Gloves are available throughout the shed. Dispose of all paper towel, gloves, facemasks and paper cups in bins provided. Bin liners are to be collected at the end of the session and disposed of in the Cleanaway bin.
- Sanitiser, paper towel and other cleaning consumables are to be replenished before each session.
- If you become sick at the shed isolate immediately and inform a committee member of your symptoms.
- CORONAVIRUS HOTLINE 1800 675 398
- All members present at the shed are to immediately be informed of the situation.
- Any equipment in use by the sick member is to be isolated and sanitised immediately.
- Please take some time to read the COVIDSafe Plan displayed with this document.